

INFORMATION SHEET FOR LIMITED DRIVING PRIVILEGE PETITION

NOTICE: You may be able to apply for limited driving privileges although your driver license is suspended. Please review the information contained on this page. If you believe that you meet the requirements, follow the instructions below.

The court cannot give you privileges IF:

- You have had more than one prior suspension within the past 5 years for NOT having insurance coverage; or
- You have had a **twelve (12) point suspension** in the last five years; or
- You have **not paid for damages** you caused in a motor vehicle accident.

To receive limited driving privileges, you must do ALL of the following:

1. **Pay for damages** you caused if you were involved in a motor vehicle accident;
2. **Obtain approved financial responsibility (INSURANCE) coverage**,
(means one of the following:
 - a. An **SR-22 Insurance or Surety Bond** (must be obtained from a commercial insurance company.)
 - b. A \$60,000.00 real estate bond which may be obtained through the BMV, or
 - c. A cash deposit of \$30,000.00 which must be deposited with the BMV.)
3. **Pay all reinstatement fees** unless you are applying for an extension payment plan and agree to pay all fees within no more than 180 days.
4. Fill out and sign the **PETITION** and **INFORMATION SHEET** in this packet, along with copies of all requested information listed on the bottom of information sheet.
5. Bring or mail the petition (2 copies if you want one back) and the **appropriate** filing fee as listed in the petition form to:
Cleveland Heights Municipal Court
40 Severance Circle
Cleveland Heights, OH 44118

WARNING: There may be a hard time period in which you cannot receive limited driving privileges of up to 15 days.

IN THE CLEVELAND HEIGHTS MUNICIPAL COURT

Name of Petitioner

Full Street address with Apt. #

City/State/Zip

Phone # with area code

Case No _____

BMV Case No. _____

Policy No. _____

Date of Birth _____

Social Security _____

5.

**OUT OF STATE DUI
SUSPENSION PETITION**

**Registrar, Bureau of Motor Vehicles
Driver's License Division
P.O. Box 16520
Columbus, OH 43266-0020**

I hereby appeal the attached notice of suspension from the Bureau of Motor Vehicles for the following reason(s):

Attach Notice from Bureau of Motor Vehicles and civil petition for driving privileges form.

Signature of Petitioner

Date _____

INFORMATION FOR DRIVING PRIVILEGES

Must accompany any BMV Petition

Name: _____ Case # _____

Employer Name: _____ Phone: _____

Employer Address: _____

City: _____ State: _____ Zip: _____

I work the following schedule:

DAYS OF WEEK	STARTING TIME	QUITTING TIME
Monday	_____	_____
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____
Saturday	_____	_____
Sunday	_____	_____

I drive in the course of my employment: ___ Yes ___ No

I need other driving privileges for the following necessities:

PURPOSE	LOCATION	DATE	TIME
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CHECK OFF AND ATTACH THE FOLLOWING:

- BMV Notice of Suspension Receipt for BMV Payment Letter from employer
- Copy of insurance card or declarations page valid for at least 90 days